

Team Manager & Coordinator Training Workshop

Pre-registration and pre-payment are required (see next page).

For: New or returning Team Managers, Coordinators, and any interested adults

Location: Ames Middle School, 3915 Mortensen Road (Ames)

Date: Sat., Dec. 5, 2009

Schedule:

8:30-8:55	Check-in (name tags, lunch orders, participant packets, final session selection)
9:00-noon	Morning sessions
Noon-12:40	Lunch on-site / Shop cre8iowa
12:45-4:00	Afternoon sessions

Cost: A non-refundable materials fee of \$20 per participant must be pre-paid. Co-Managers pay a single \$20 fee. (Co-Managers of the same team should send **both** registration forms and prepayment in the same envelope.)

Send your check or signed purchase order to: Students for a Creative Iowa, c/o Judy Nolan, 3825 92nd Drive, Urbandale, IA 50322-2187.

Deadline: Your pre-registration form and pre-payment must arrive by Mon., Nov. 30, 2009.

What to bring:

- \$5 for lunch (2 slices pizza plus drink) OR bring your own sack lunch and beverage
- New participants need to bring *Rules of the Road* and *Team Manager Guide*. Contact Judy Nolan at judynolan@aol.com if your team, school or group has not purchased a membership by the time of this workshop.
- Returning participants need to bring *Charting Your Course*. Contact Judy Nolan at judynolan@aol.com if your team, school or group has not purchased a Team Pak by the time of this workshop.
- Rising Stars!® participants should bring a copy of the *Weighty News* Challenge.
- Your checkbook, if you think you might wish to purchase items from the cre8iowa sales table (change will not be available).
- You may find it helpful to bring a 3-ring notebook for handouts you will receive.

Keep this page for your own informational purposes.

Team Manager & Coordinator Training
 Sat., Dec. 5, 2009 at Ames Middle School

Workshop Pre-Registration

Please complete the following information:

Participant Name _____

Street Address _____

City, State, Zip _____

E-mail _____

Day phone _____ Evening phone _____

Role:

Team Manager

Coordinator

Other: _____

Are you a New Participant or a Returning Participant?

Please make your selection with an "X" for the 10:00 a.m. session below.

Sign Me Up	Time	Activity
All Participants	8:30-8:55	Check-in - name badges, lunch orders, participant packets, 10:00 a.m. session selection
All Participants	9:00-9:55	Teamwork: Accommodating Different Problem-Solving Styles
	10:00-10:55 SELECT ONE	Overview of Program for Competitive Teams Recommended for new participants.
		Overview of Program for <i>Rising Stars!</i> Teams Recommended for new participants.
		Charting Your Course: Strategies for Creative Problem-Solving Recommended for returning participants.
All Participants	11:00-11:55	Talk to the Challenge Masters About the Challenges
	12:00-12:40	Pizza or BYO Sack Lunch On-Site / Shop cre8iowa
All Participants	12:45-1:40	Team Building & Warm-Up Activities Note: If you attended this session last year, these are new activities.
	1:45-2:40	Facilitating Task-Based and Performance-Based <i>Instant Challenges</i> Note: If you attended this session last year, these are new activities.
	2:45-4:00	Ready, Set, Compete! How to Get Through the Season Without Losing Your Mind

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